

minutes

Capital Works Committee

MEETING HELD ON

TUESDAY 3 SEPTEMBER 2013

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CITY OF JOONDALUP

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD IN CONFERENCE ROOM 2, JOONDALUP CIVIC CENTRE, BOAS AVENUE, JOONDALUP ON TUESDAY 3 SEPTEMBER 2013.

ATTENDANCE

Committee Members:

Mayor Troy Pickard
Cr Brian Corr
Cr Kerry Hollywood
Cr Teresa Ritchie
Cr Philippa Taylor

Deputising for Cr Tom McLean

from 6.17pm

Officers:

Mr Mike Tidy	Director Corporate Services
Mr Nico Claassen	Director Infrastructure Services
Mr Brad Sillence	Manager Governance
Mr John Byrne	Governance Coordinator

Due to the absence of the Presiding Member and Deputy Presiding Member, the committee members in attendance chose a Presiding Member from amongst themselves, being Mayor Pickard.

DECLARATION OF OPENING

The Presiding Member declared the meeting open at 5.48pm.

APOLOGIES/LEAVE OF ABSENCE

Apologies

Cr Geoff Amphlett, JP
Cr Christine Hamilton-Prime

Leave of Absence

Cr Tom McLean, JP	22 August to 18 September 2013 inclusive.
Cr Liam Gobbert	23 August to 23 September 2013 inclusive.
Cr Brian Corr	8 September to 27 September 2013 inclusive.

CONFIRMATION OF MINUTES

MINUTES OF THE CAPITAL WORKS COMMITTEE MEETING HELD ON 6 AUGUST 2013

MOVED Cr Taylor **SECONDED** Mayor Pickard that the minutes of the meeting of the Capital Works Committee held on 6 August 2013 be confirmed as a true and correct record.

The Motion was Put and

CARRIED (4/0)

In favour of the Motion: Mayor Pickard, Crs Corr, Hollywood and Taylor.

ANNOUNCEMENTS BY THE PRESIDING MEMBER WITHOUT DISCUSSION

Nil.

DECLARATIONS OF INTEREST

Nil.

IDENTIFICATION OF MATTERS FOR WHICH THE MEETING MAY SIT BEHIND CLOSED DOORS

In accordance with Clause 76 of the City's *Standing Orders Local Law 2005*, this meeting was not open to the public.

PETITIONS AND DEPUTATIONS

Nil.

REPORTS**ITEM 1 UPDATE ON 2013-14 CAPITAL WORKS PROGRAM**

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515, 101515
ATTACHMENT	Attachment 1 Capital Works Project Report 2013-14
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For the Capital Works Committee to note the update on the 2013-14 Capital Works Program.

EXECUTIVE SUMMARY

The Capital Works Project Report for the 2013-2014 program, as at 31 July 2013, is attached (Attachment 1 refers).

It is recommended that the Capital Works Committee NOTES the report on the Capital Works Projects for 2013-14 as at 31 July 2013 forming Attachment 1 to this Report.

BACKGROUND

At its meeting held on 15 May 2012 (CJ094-05/12 refers), Council resolved inter alia to establish a Capital Works Committee to:

- *Oversee the monthly progress of the City's annual Capital Works Program and review of the City's Five Year Capital Works Program.*
- *Oversee the long term planning of major capital works projects not being the role of a Council Committee established for such purposes.*
- *Consider recommendations to modify the City's Capital Works.*

DETAILS

The Capital Works Project Report for the 2013-14 program, as at 31 July 2013, is provided at Attachment 1.

Legislation / Strategic Community Plan / policy implications**Legislation**

Sections 5.17 and 6.8 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan**Key theme**

Financial Sustainability.

Objective

Major project delivery.

Strategic initiative

Not applicable.

Policy

Not applicable.

Risk management considerations

Not applicable.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The Capital Works Project Report for the 2013-14 program provides an update on the capital work activities undertaken as at 31 July 2013.

VOTING REQUIREMENTS

Simple Majority.

OFFICER'S RECOMMENDATION

That the Capital Works Committee NOTES the report on the Capital Works Projects for 2013-14 as at 31 July 2013 forming Attachment 1 to this Report.

MOVED Cr Hollywood, SECONDED Cr Taylor that the Capital Works Committee:

- 1 NOTES the report on the Capital Works Projects for 2013-14 as at 31 July 2013 forming Attachment 1 to this Report;**
- 2 REQUESTS a report identifying the design, location and costing for the final main entry statement and associated funding options.**

The Motion was Put and

CARRIED (4/0)

In favour of the Motion: Mayor Pickard, Crs Corr, Hollywood and Taylor.

Appendix 1 refers

To access this attachment on electronic document, click here: [Attach1agnCWC030913.pdf](#)

ITEM 2 MONTHLY CAPITAL WORKS PROJECT REPORTS

WARD	All
RESPONSIBLE DIRECTOR	Mr Nico Claassen Infrastructure Services
FILE NUMBER	102496, 101515
ATTACHMENTS	<p>Attachment 1 Currambine Community Centre</p> <p>Attachment 2 Delamere Park construction</p> <p>Attachment 3 Entry Statements and suburban entry statements</p> <p>Attachment 4 Hodges Drive duplication</p> <p>Attachment 5 Marmion Foreshore car park</p> <p>Attachment 6 Hillarys and Mawson Park – landscape upgrade – Phase 2</p> <p>Attachment 7 Warrandyte Park – landscape upgrade</p> <p>Attachment 8 Shenton Avenue landscaping</p> <p>Attachment 9 Admiral Park refurbishment</p> <p>Attachment 10 Iluka District Open Space - sports lighting upgrade</p> <p>Attachment 11 Otago Park – sump beautification</p> <p>Attachment 12 Joondalup City Centre lighting</p> <p>Attachment 13 Multi-storey car park – Boas Avenue</p>
AUTHORITY / DISCRETION	Information - includes items provided to Council for information purposes only that do not require a decision of Council (that is for 'noting').

PURPOSE

For the Capital Works Committee to note the monthly project status reports for capital works projects.

EXECUTIVE SUMMARY

At the Capital Works Committee meeting held on 6 August 2013 the Committee determined which capital works project reports were required and the frequency of reporting. The monthly project reports are attached (Attachments 1-13).

BACKGROUND

At its meeting held on 6 August 2013 the Capital Works Committee requested that the following project reports from the 2013-14 Capital Works Program be provided on a bi-monthly basis:

- Currambine Community Centre.
- Delamere Park construction.
- Entry statements and suburban entry statements.
- Hodges Drive duplication.
- Marmion Foreshore car park.
- Mawson Park – landscape upgrade – Phase 2.
- Hillarys Park – landscape upgrade – Phase 2.
- Warrandyte Park – landscape upgrade.
- Shenton Avenue landscaping.
- Admiral Park refurbishment.
- Suburban entry statements – Marmion, Kinross, Joondalup.
- Iluka District Open Space – sports lighting upgrade.
- Otago Park – sump beautification.
- Joondalup City Centre lighting.
- Warwick Leisure Centre extension.
- Multi-storey car park – Boas Avenue.

DETAILS

A summary of the projects and their current status is detailed below, with more detailed information in the attached project reports.

Currambine Community Centre

Project description: Design, tender and project management of the construction of Currambine Community Centre and car park.

Current status: Works on the community centre are progressing well and are on schedule.

Ceiling above stage area in main hall has been raised.

Delamere Park construction

Project description: Community Consultation, design, tender and construction of Delamere Park at Lot 1574 adjacent to Delamere Avenue, Currambine.

Current Status: Tender documentation completed.

Tender review completed Friday 26 July 2013.

Tender scheduled for advertising on Saturday 3 August 2013 with closing date on Thursday 22 August 2013.

Entry statements and suburban entry statements

Project description: Installation of two Entry Statements to be installed at both ends of Marmion Avenue. The Entry Statement project underpins the concept of 'a memorable gateway into the City of Joondalup, with visitors and residents "moving through" the design'. The scope of the project includes the fabrication and installation of exit and entry signage, interpretive poles, lighting, safety barriers and associated landscaping.

Current status: Revised design for non frangible poles completed and request for quotes are in progress for supply and installation of non frangible poles.

Review of text and logo to be included on monolith entry and exit signs completed by Marketing and Communication Services.

Final design documentation is in progress for monolith entry and exit signs.

Liaison with Western Power is in progress.

Hodges Drive duplication

Project description: The duplication of the existing carriageway to link with the constructed dual carriageway east of Marmion Avenue and includes a new dual lane roundabout at Venturi Drive, upgrade of the existing roundabout at Constellation Drive and a tie into the existing Ocean Reef Road roundabout.

Current status: Contractors completed construction works at the end of July including line marking.

Western Power works are progressing with approximately 80% completed.

Marmion Foreshore car park

Project description: To design and construct a decked public parking facility of around 80 bays to the north of the MAAC.

Current status: City officers have re-designed the car park to align the entrance with traffic treatments on West Coast Drive.

Meeting to be held with MAAC in August to finalise design.

Hillarys Park & Mawson Park – landscape upgrade – Phase 2

Project description: Stage One of the Landscape Master Planning upgrades to Hillarys Park and Mawson Park were completed in 2012–13. This mainly involved the installation of new irrigation systems aimed to reduce water consumption. Stage Two of these projects are to improve access, aesthetics and amenity while continuing to provide high quality recreational opportunities for the community.

Current status: Concept design complete.

Detail design being prepared.

Warrandyte Park – landscape upgrade

Project description: Landscape Master Plan Upgrade – Phase 1 irrigation upgrades / Phase 2 landscaping using hydro-zoning principles.

Current Status: Site investigations undertaken and concept design prepared.

Shenton Avenue landscaping

Project description: Iconic Landscaping is the provision of landscape enhancements to east west arterial roads within the City of Joondalup.

This arterial roads project will be undertaken in accordance with the City's Landscape Master Plan under the Streetscape Enhancement Program (SSE) for the preservation of local biodiversity through the collection, propagation and mass planting of local native species, thus ensuring the preservation of local biodiversity.

Current Status: Budget approved for 2013–14 and final drawings and cost estimate underway.

Admiral Park refurbishment

Project description: Admiral Park Clubroom building redevelopment to accommodate the Rugby League Club.

Current Status: Construction will commence in September 2013 and tender evaluation completed.

Iluka District Open Space - sports lighting upgrade

Project description: The installation of 10 floodlight poles to upgrade floodlighting at Iluka District Open Space to meet Australian Standards for large ball sports training.

Current Status: Detailed design commenced.

Preparation of tender documentation for advertisement in early September 2013.

Otago Park – sump beautification

Project description: The conversion of the existing fenced sump to an open, attractive drainage facility, integrated with the adjoining park.

Current Status: The subdivision of Craigie High School has been tendered and is nearing commencement of construction by Landcorp. The Otago Park component will be included in Stage 1 construction works, to be completed prior to winter 2014.

Focus on final agreement of terms and conditions for the cost sharing arrangement.

Joondalup City Centre lighting

Project description: Upgrading of the Central Walk lighting from Shenton Avenue to Central Park.

Current Status: Community notification completed and site works commenced 22 July 2013.

Warwick Leisure Centre extension

Project Description: The Warwick Leisure Centre is a shared facility with the Churches of Christ Sport and Recreation Association (Inc.) (CCSRA) and the City of Joondalup. The CCSRA have tenure over the sporting areas (until 2020) and the City controls the community element with the crèche and reception common to both. The entire facility is managed by CCSRA under an arrangement with the City for the community element which requires the City to pay an annual management fee and the operating deficit.

The proposal is to expand and revamp the facility with additional indoor basketball courts, the removal of the tennis courts, the possible addition of a gym and reconfiguration of the entrance. The City would make a one off contribution of \$2 million to the construction of the basketball courts and CCSRA would assume all responsibilities for the ongoing financial operation at no annual cost to the City.

It is proposed that the expansion and revamp project would be managed by CCSRA and the City would be making a financial contribution only.

Current Status: The CCSRA made a presentation to Elected Members at the Strategy Session in August 2012 to update on their progress of this project.

A further presentation to Elected Members in regard to their proposal is scheduled for the Strategy Session on 3 September 2013.

The City has budgeted for the contribution to be made in the current 2013-14 financial year.

Multi-storey car park – Boas Avenue

Project Description: Construction of a multi-storey car park in the City Centre off Boas Avenue (Car Park P3) providing facilities which are accessible, safe and affordable. Car park to further enhance the City Centre and support the further growth of the City.

Current Status: Tender for QS, Architect and consultant specialists' panel review completed.

Project plan awaiting sign off.

Quotation for appointing independent building surveyor to be called.

Legislation / Strategic Community Plan / policy implications

Legislation

Sections 5.17 and 6.80 of the *Local Government Act 1995*.

A committee cannot make decisions, on behalf of the Council, that require an absolute majority decision (section 5.17 of the *Local Government Act 1995*), in which case, and in accordance with Section 6.8 of the *Local Government Act 1995*, includes approving expenditure not included in the City's Annual Budget. The Capital Works Committee could only recommend to the Council to approve or modify capital works projects.

Strategic Community Plan

Key theme Financial Sustainability.

Objective Major project delivery.

Strategic initiative Not applicable.

Policy Not applicable.

Risk management considerations

Not applicable.

Financial/budget implications

Not applicable.

Regional significance

Not applicable.

Sustainability implications

Not applicable.

Consultation

Not applicable.

COMMENT

The attached capital works project reports provide an update on the activities undertaken in the last month.

VOTING REQUIREMENTS

Simple Majority.

Cr Ritchie entered the room, the time being 6.17pm.

MOVED Cr Hollywood, SECONDED Cr Ritchie that the Capital Works Committee NOTES the attached bi-monthly capital works project reports for:

- **Currambine Community Centre;**
- **Delamere Park construction;**
- **Entry statements and suburban entry statements;**
- **Hodges Drive duplication;**
- **Marmion Foreshore car park;**
- **Hillarys and Mawson Park – landscape upgrade – Phase 2;**
- **Warrandyte Park – landscape upgrade;**
- **Shenton Avenue landscaping;**
- **Admiral Park refurbishment;**
- **Iluka District Open Space - sports lighting upgrade;**
- **Otago Park – sump beautification;**
- **Joondalup City Centre lighting;**
- **Multi-storey car park – Boas Avenue.**

The Motion was Put and

CARRIED (5/0)

In favour of the Motion: Mayor Pickard, Crs Corr, Hollywood, Ritchie and Taylor.

Appendix 2 refers

To access this attachment on electronic document, click here: [Attach2agnCWC030913.pdf](#)

MOTIONS OF WHICH PREVIOUS NOTICE HAS BEEN GIVEN

Nil.

REQUESTS FOR REPORTS FOR FUTURE CONSIDERATION

Nil.

CLOSURE

There being no further business, the Presiding Member declared the Meeting closed at 6.32pm; the following Committee Members being present at that time:

Mayor Troy Pickard
Cr Brian Corr
Cr Kerry Hollywood
Cr Teresa Ritchie
Cr Philippa Taylor